

# INTERNET ACCESS ORDER FORM

**EVENT NAME:**

**BOOTH #:**

**EVENT DATE:**

**# DAYS EXHIBITING:**

**BOOTH/COMPANY NAME:**

**CONTACT NAME:**

**PHONE:**

**EMAIL:**

SERVICE DESCRIPTION	RATE	QTY	# DAYS	TOTAL
<b>Single User Private Wireless Network</b> (One device, per event day) <i>Encrypted and secure wireless internet access at up to 50 Mbps for a single device.</i>	\$125/DAY			
<b>Multi User (2+) Private Wireless Network</b> (Per event day) <i>Encrypted and secure wireless internet access for an unlimited number of connections at up to 250 Mbps.</i>	\$500/DAY			
<b>Hard Wired Internet</b> (Per drop, per event day) <i>Physical ethernet connection to the network/internet at up to 250 Mbps                      Static IP is available for an additional fee.</i>	\$500/DAY			

<b>ARE YOU UTILIZING WIFI FOR PAYMENT PROCESSING?</b>	_____ YES      _____ NO	<b>TOTAL: \$</b>
---	-------------------------	------------------

**Electronic invoices will be emailed to address listed above 10-14 days after receipt of order form. Invoices are paid online - Visa, Mastercard & American Express are accepted.**

**TERMS & CONDITIONS**

1. PAYMENT FOR SERVICES MUST BE RECEIVED 14 DAYS PRIOR TO THE START OF THE EVENT. ORDERS RECEIVED WITHIN 14 DAYS OF EVENT ARE SUBJECT TO A 15% EXPEDITING FEE.
2. SERVICE RATES ARE PER EVENT DAY, BETWEEN THE HOURS OF OPERATION OUTLINED ON THE DAYTON CONVENTION CENTER CONTRACT.
3. REFUND WILL NOT BE GIVEN FOR SERVICE ORDERED AND NOT USED.
4. ONLY HARBORLINK NETWORK OR DCC PERSONNEL ARE AUTHORIZED TO MODIFY SYSTEM.
5. HARBORLINK NETWORK AND DCC ARE NOT RESPONSIBLE FOR ANY LEVEL FLUCTUATIONS OR CIRCUIT FAILURE DUE TO VENUE OR LOCAL ISP CONDITIONS.
6. ALL WIRELESS EQUIPMENT USED MUST COMPLY WITH THE 802.11A/B/G/N STANDARDS.
7. PRICES ARE BASED ON CURRENT RATES AND ARE SUBJECT TO CHANGE WITHOUT NOTICE.
8. ALL NECESSARY CREDENTIALS, IP SETTINGS OR OTHER INFORMATION WILL BE SENT VIA EMAIL PRIOR TO THE SCHEDULED EVENT.

**SIGNATURE:**

**DATE:**